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GOVERNMENT GAZETTE

BOLETIM OFICIAL

SUPPLEMENT

(SUPLEMENTO)

GOVERNMENT OF GOA, DAMAN AND DIU

ORDER

GAD/21/63

The following is published for general information:

- (i) Constitution of the Goa, Daman and Diu Branch of the Indian Red Cross Society.
- (ii) Order issued under Para II, Clause 3 of the Constitution.
- (iii) Order issued under Para IV, Clause 10 of the Constitution.
- (iv) Members of the Managing Committee nominated under Para IV, Clause 10 of the Constitution.

A. F. Couto, Secretary to the Lieutenant Governor.
Panjim, 15th March, 1963.

Constitution of the Goa, Daman and Diu Branch of the Indian Red Cross Society

I. Aims and Objects

1. The Goa, Daman and Diu Branch, hereinafter referred to as the Goa Branch, shall pursue within the Union Territory area the aims and objects of the Indian Red Cross Society as enumerated in the First Schedule of the Indian Red Cross Society Act (Act XV of 1920), as amended from time to time.

II. Constitution

1. The Goa Branch shall consist of President, Vice-President or Vice-Presidents and members of

the Indian Red Cross Society residing in Goa, Daman and Diu who have enrolled themselves in any of the membership grades stated in Schedule 'A' attached to this constitution and paid the subscription stipulated for the same.

2. The Headquarters of the Branch shall be at Panjim.

3. The Lieutenant Governor of Goa, Daman and Diu or his nominee shall be the ex-officio President of the Branch.

4. The President of the Branch may, in his discretion, nominate one or more Vice-Presidents of the Branch who shall hold office for the period between two successive Annual General Meetings of the Branch.

III. General Meeting

5. (a) A General Meeting of the Branch shall be held at the Headquarters of the Branch not later than March every year on the date to be fixed by the President. Thirty days' clear notice of such Meeting, specifying the date, time and place as well as the agenda of the Meeting, shall be given to members by notice in the press.

(b) All grades of members above the grade of Annual Associates shall be entitled to attend the Meeting provided that (i) their subscription are not in arrears, and (ii) they were enrolled as members before the 31st December of the preceding year; Conselho Branches may nominate to the Meeting one Annual Association Delegate for every 100 Associates on their membership rolls.

(c) At the Meeting the annual report, the annual accounts and the budget for the ensuing year shall be presented, considered and adopted, an auditor appointed and the election of 10 members of the

Managing Committee for the ensuing year shall be held. Any other business may be brought forward at the meeting with the approval of the President.

(d) The President shall nominate at the Meeting the Chairman, the Honorary Secretary and the Honorary Treasurer of the Branch, and announce the names of the new Vice-President or Vice-Presidents; they shall all hold office till the next Annual General Meeting. The names of Honorary Vice-Presidents, Patrons, Vice-Patrons, Life Members and Life Associates enrolled since the last Meeting shall also be announced. The President shall further announce the names of the members of the Managing Committee nominated under Rules 11 (b), (c) and (d).

6. All grades of members, including delegate associates, shall be entitled to vote on any question that may be submitted before the Meeting. The Institutional Members' right to vote, however, shall be exercised by such representatives as may be designated by such Members from time to time.

7. An Extra-Ordinary General Meeting of the Branch may be convened at any time either by the President, or on a written requisition of at least one fifth of the members on the roll at the time. The procedure laid down in Clauses 5 (a) and (b) shall apply to Extra-Ordinary General Meetings also.

8. All General Meetings shall be presided over by the President, or in his absence by a Vice-President. In the absence of both the President and Vice-President, the meeting shall be presided over by the Chairman.

9. All questions considered at any of the General Meetings shall be decided by the votes of the members present taken by show of hands, or by secret ballot if so decided by the Meeting. In case of an equality of votes, the Chairman of the Meeting shall have a second or casting vote.

IV. Managing Committee

10. The First Managing Committee of the Branch shall be nominated by the Lieutenant Governor of Goa, Daman and Diu or his nominee. It shall consist of not less than ten and not more than thirty members and shall hold office till the first Annual General Meeting to be held in 1963-1964.

11. (i) The Managing Committee shall consist of:

- (a) Ten members elected at the Annual General Meeting.
- (b) One representative of each of the Conselho Branches to be nominated by them.
- (c) Three members to be nominated by the President to represent special interests.
- (d) Three members to be nominated by the President to represent appropriate Government Departments.

(ii) The Chairman, Honorary Secretary and Honorary Treasurer shall be ex-officio members of the Managing Committee.

Provided that no person shall be eligible for the membership of the Managing Committee unless he or she is a member of the society.

Provided further that no person shall be eligible for election unless his or her name is proposed and

seconded (after his or her concurrence has been obtained in writing) by at least two members duly qualified to vote under rule 6 and the proposal reaches the Honorary Secretary at least five days before the date fixed for the General Meeting at which the election is to be held.

12. Members of the Managing Committee, unless otherwise provided, shall hold office till the next Annual General Meeting. The out-going members will be eligible for re-election/nomination. Casual vacancies occurring during the year in the case of elected members will be filled by the Managing Committee, and in the case of nominated members by the nominating authority.

13. The Managing Committee shall have powers to co-opt not more than three members having expert knowledge in some branch of the Society's work, whether as regular members of the Managing Committee or ad-hoc for the consideration of any special matter.

14. (i) The Managing Committee shall be responsible for supervising the working of the Branch. It shall have the power to make standing orders regulating its own procedure, the procedure of Sub-Committees appointed by it, and the duties of the Officers of the Branch.

(ii) The Managing Committee shall have the power:

- (a) To organise, constitute and affiliate from time to time Conselho Branches of the Society within the scope of Indian Red Cross Society Act XV of 1920.
- (b) To depute with appropriate powers, any of its members or Branch office bearers to inspect the working of any or all of the Conselho Branches.
- (c) To dissolve any or all of the Conselho Branches and to take charge of all the resources of the dissolved Branch or Branches at any time, should it deem it expedient to do so, provided reasonable opportunity has been given to the Conselho Branch concerned before taking action against it.
- (d) To accept property to be held upon trust for a particular purpose or for the general objects of the Branch.
- (e) To sell, exchange, partition, lease or otherwise dispose of the property of the Goa Branch or any part thereof or any interest therein for money or other valuable consideration as fully as if they were absolute owners.
- (f) To invest money in the name of the Goa Branch or otherwise as may be necessary or advisable, in any investment in which a trustee may by law invest money.
- (g) To borrow or raise money in such manner as the Managing Committee may think fit upon all or any of the properties or securities belonging to the Branch.
- (h) To pay all expenses incurred in the management of the concerns and affairs of the Goa Branch out of the monies coming into their hands.

15. At its first meeting after the General Meeting, the Managing Committee shall elect from among

its members a Vice-Chairman, who, in the absence of the Chairman, shall discharge all duties and exercise all the powers of the Chairman.

16. A meeting of the Managing Committee shall be held once a quarter at such date, time and place as may be fixed by the Chairman.

17. Special-other meeting of the Managing Committee may be called at any time by the Chairman, or on the written requisition of not less than one-third of the members of the Committee for the time being.

18. Fourteen days' clear notice of any meeting of the Managing Committee, specifying the place, day and hour of the meeting, and the general nature of the business to be transacted, shall be given to every member of the Managing Committee, provided that the accidental omission to give such notice to any of the members shall not invalidate any resolution passed at such meeting.

19. At the meetings of the Managing Committee six shall form a quorum, provided that if no quorum is present within half an hour of the time fixed for the meeting, the meeting shall be adjourned to a date, not earlier than two days afterwards, to be fixed by the Chairman, at the same place and time, and at such adjourned meeting, the business, for which the meeting was called, but no other business, may be transacted whether the quorum is formed or not.

20. At all meetings of the Managing Committee and the Sub-Committees, all questions shall be decided by the votes of the members present, taken by the show of hands, provided that in case of equality of votes, the Chairman of the meeting shall have a second or casting vote.

V. Executive & Finance Sub-Committee

21. i) At its meeting after the Annual General Meeting the Managing Committee shall appoint from among its members, the Executive & Finance Sub-Committee. It may also appoint, if necessary other Sub-Committees with such powers as it may deem fit

ii) All Sub-Committees shall hold office till they are reconstituted at the Managing Committee's first meeting after the Annual General Meeting held in the following year.

22. i) All matters affecting the finances of the Branch shall be referred for advice to the Executive and Finance Sub-Committee before being determined by the Managing Committee.

ii) The Executive and Finance Sub-Committee is authorised to settle current financial business provided that such business does not involve any departure from the settled policy of the Society, or any rules and regulations laid down by the Branch.

iii) The Executive and Finance Sub-Committee shall scrutinise annually the accounts of the Branch and shall, in consultation with the Honorary Treasurer, prepare the annual Budget, which shall then be submitted to the Managing Committee for consideration before it is presented to the Annual General Meeting.

23. The proceedings of all Sub-Committees shall be laid before the Managing Committee for confirmation.

VI. Apportionment of subscriptions, donations etc.

24. (1) Payments under the rules relating to the conditions of membership of the Indian Red Cross society, as enumerated in Schedule «A» attached to this Constitution, may be made either to the Goa Branch, its Conselho Branches, or the Central Managing Body. Such payments shall in each case be apportioned in such manner that the Central Managing Body receives 10%, the Goa Branch received 10%, and the balance of 80% goes to the Conselho Branch to which the persons making the payment belong, provided that payment made by a person who is enrolled by the Goa Branch but does not belong to any Conselho Branch shall be apportioned so that the Central Managing Body receives 10% and the balance of 90% goes to the Goa Branch.

(2) Donations received by any of the Branches in Goa, Daman and Diu shall, unless the donor specifies the particular purpose for which the same is to be used, be utilized by the receiving body for its general purposes, provided that in case of donations received by any of the Conselho Branches and not earmarked for particular purpose, 10% of the same shall be payable to the Goa Branch and 10% to the Central Managing Body, and in the case of donations received by the Goa Branch not earmarked for a particular purpose 10% of the same shall be payable to the Central Managing Body.

VII. Chairman

25. (i) The Chairman will be the Chief Executive Head of the Branch, and will be consulted by the Honorary Secretary on all important matters.

(ii) The Chairman will be the appointing authority for all posts sanctioned by the Managing Committee and may dismiss, remove from service or reduce any one in rank. Appeals against such orders shall lie to the President.

VIII. Honorary Treasurer

26. The Honorary Treasurer shall be responsible for the financial affairs of the Branch, particularly its investments and supervision of its accounts.

IX. Honorary Secretary

27. The Honorary Secretary will be responsible for the efficient administration of the Branch. The entire staff of the Branch will be under his supervision, direction and control. He will be responsible for initiation of all matters connected with the policy, organisation and administration of the Branch subject to the control of the Managing Committee.

28. He will initial all entries in the cash book, issue receipts and check monthly statements with the Bank Pass Books. He will be responsible, jointly with the Honorary Treasurer, for the proper maintenance of accounts generally. Cheques will be signed jointly by the Honorary Secretary and either the Honorary Treasurer or the Chairman.

29. He may incur expenditure within the Budget provisions without reference to the Managing Committee. In case of emergency, he may incur expenditure outside the Budget provision upto Rs. 100 with the concurrence of the Honorary Treasurer. Such expenditure will be referred to the Executive and Finance Sub-Committee for approval in due course.

30. The Honorary Secretary shall have power to take such disciplinary action as necessary against any member of the staff of the Branch except dismissal, removal from service or reduction in rank. Appeals against such order shall lie to the Chairman.

31. No new post may be created except with the approval of the Executive and Finance Sub-Committee; provided that a temporary post, for a period not exceeding 3 months at a time, may be created by the Honorary Secretary with the approval of the Chairman in special cases of urgency.

32. In the matter of retirement, leave punishment and provident fund, the Honorary Secretary and the Branch staff will be guided by the rules of the Indian Red Cross Headquarters, for the time being in force.

33. The Honorary Secretary is authorised to sign, on behalf of the Managing Committee, all formal documents, such as Agreements, Leases, Contracts, Deeds, etc. Any notice to be given by the Branch, or the Managing Committee, should be suitable signed and issued by the Honorary Secretary.

X. General

34. Any of the rules of this Constitution may be amended or rescinded, or new rules added by a resolution passed at a General Meeting of the Branch subject to such amendments having been previously submitted for approval to the Society's Headquarters.

35. The Goa Branch of the Society shall in all matters be subject to the rules and regulations issued from time to time from the Society's Headquarters, and any of the above Rules shall stand automatically cancelled or amended if any relevant Rule of the Indian Red Cross Society on which it was based is later cancelled or amended by the Society.

SCHEDULE «A»

To Goa Branch Constitution

Rules relating to the conditions of membership of the Indian Red Cross Society

(Incorporated from the Rules made by the Managing Body of the Indian Red Cross Society in exercise of the powers conferred by Section 5 of the Indian Red Cross Society Act, 1920 as amended to date).

1. Honorary Vice-Presidents shall be subscribers of Rs.10,000 or upwards to the funds of the Society.
2. A member contributing not less than Rs. 5,000 in one consolidated contribution to the funds of the Society shall be a Patron. A Patron on payment of a further sum of Rs. 5,000 may become an Honorary Vice-President.
3. A member contributing Rs. 1,000 in one consolidated contribution to the funds of the Society shall be a Vice-Patron. A Vice-Patron on payment of a further sum of Rs. 4,000 may become a Patron.
4. A member shall pay an annual subscription of Rs. 12 but may at any time compound all future subscriptions and become a member for life on payment of Rs. 150 in one lumpsum. On payment of a further sum of Rs. 850 such member shall become a Vice-Patron.

5. An Associate shall pay an annual subscription subject to a minimum of one rupee but may at any time compound all future subscriptions and become an Associate for Life by paying a lumpsum of Rs. 50. Such Associate member by paying a further sum of Rs. 100 may become a full member for life.

6. An Institutional member shall pay an annual subscription, subject to a minimum of Rs. 25.

An Institutional Member may at any time become an Honorary Vice-President, Patron or Vice-Patron by paying in a lumpsum the subscription for any of these grades as specified above, with the proviso that such membership shall be valid for ten years.

7. The Managing Body may also elect any person to Honorary Membership of the Society of any grade for services rendered to the Society.

ORDER

Under para II clause 3 of the Constitution of the Goa, Daman and Diu Branch of the Indian Red Cross Society, I nominate Shrimati Shanti Sivasankar as the President of the Goa, Daman and Diu branch of the Indian Red Cross Society.

Tumkur Sivasankar
Lieutenant Governor

ORDER

Under para IV clause 10 of the Constitution of Goa, Daman and Diu branch of the Indian Red Cross Society, I nominate Shrimati Shanti Sivasankar as the person to nominate the first Managing Committee.

Tumkur Sivasankar
Lieutenant Governor

Members of the Managing Committee of the Red Cross Society of Goa, Daman and Diu nominated under clause 10 of the Constitution

Hon. Chairman	Dr. Joe Hugo Sequeira
Hon. Secretary	Smt. Maria Emilia Bruto da Costa Barbosa
Hon. Treasurer	Shri Carmo Noronha
Members	Dr. Panduranga Mulgao
	Dr. Adelia da Costa
	Dr. Vasco Ferreira
	Mrs. Alcina Rego
	Mrs. Mitra Bir
	Mrs. A. Couto
	Mrs. S. R. Gupta
	Mrs. Dorothy Bragança
	Miss. Shashikala Bhandodkar
	Mrs. Alvaro Dias
Daman	Mrs. K. G. Badlani
Diu	Shri Virgar Laemangar
Goa	Dr. Vinaeca Maencar, Piedade
Quepem	Mr. Narendra Hegdo Dessai
Sanguem	Mrs. Kusum Manohar Nadkarni Sur-lakar.
Pernem	Kum. Cleo Lobo
Satari	Shri Antonio Jose Aristoteles Valadares, Valpoi
Canacona	Mrs. Vimala Dessai
Bardez	Mrs. Olinda Pinto do Rosario, Porvorim, Bardez
Mormugão	Mrs. Hilda Rozario de Souza, Vasco da Gama
Salcete	Mrs. Maria Emelina Fonseca da Silva, Margão
Ponda	Mrs. Cussuma Sinai Talaulikar
Sanquelim	Mrs. Ivette Noronha C/o Judge, Bicholim